

TOWNSHIP OF QUINTON  
COUNTY OF SALEM  
**SPECIAL MEETING**  
QUINTON TOWNSHIP MUNICIPAL BUILDING  
October 22, 2025

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**CALL TO ORDER** at 2:01 p.m. by Deputy Mayor, Raymond Owens.

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT**

THIS MEETING IS BEING HELD IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT. ADVANCE NOTICE OF THIS MEETING WAS FILED WITH THE QUINTON TOWNSHIP CLERK, FORWARDED TO THE SOUTH JERSEY TIMES, ELMER TIMES, POSTED ON THE TOWNSHIP WEBSITE, AND ON THE BULLETIN BOARD LOCATED IN THE LOBBY OF THE QUINTON TOWNSHIP MUNICIPAL BUILDING.

**ROLL CALL**

Marjorie Sperry, Mayor.....absent  
Raymond Owens, Deputy Mayor.....present  
Joseph Hannagan Jr., Committeeman.....present

Jaqueline Vigilante, Solicitor  
Diane Elwell, Municipal Finance Officer  
Marty Uzdanovics, Municipal Clerk  
Emily Thalwitzer, Deputy Municipal Clerk

**ORDINANCES TO BE ADOPTED**

**ORDINANCE NO. 2025-09** AN ORDINANCE APPROPRIATING THE SUM OF \$95,842.00 TO BE USED FOR THE RECONSTRUCTION OF WATERWORKS ROAD, SECTION I, WITHIN THE TOWNSHIP OF QUINTON, COUNTY OF SALEM, STATE OF NEW JERSEY

**WHEREAS** the Governing Body desires to authorize the Reconstruction of Waterworks Road Section I within the Township of Quinton: and

**WHEREAS** sufficient funds are available for said purpose from the New Jersey Department of Transportation Trust Fund and from the Township's Capital Improvement Fund;

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Quinton, County of Salem, State of New Jersey, that:

SECTION 1: There is hereby appropriated from the following sources the sum of \$95,842.00 to be used for the following capital project within the Township of Quinton:

	<b>Capital Improvement</b>
<b>Estimated</b>	

	<b><u>Purpose/Improvement</u></b>	<b><u>Total Cost</u></b>	<b><u>Fund</u></b>	<b><u>Grants</u></b>
A	Reconstruction of Waterworks Road			
.	Section I	\$95,842.00	\$12,500.00	\$83,342.00

SECTION 2: In connection with the amounts authorized in Section 1, the Township makes the following determinations:

- a) The purpose described in Section 1 is not a Current Expense and is an improvement, which the Township may lawfully make as a general improvement.
- b) The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and, according to the reasonable life thereof, is five (5) years or more.
- c) No debt is authorized by this ordinance.
- d) The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and available for inspection.

SECTION 3: All ordinances or parts of ordinances that are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

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MOTION TO OPEN TO THE PUBLIC

MOTION Hannagan                      SECOND Owens                      RCV 2

MOTION TO CLOSE TO THE PUBLIC

MOTION Hannagan                      SECOND Owens                      RCV 2

MOTION TO ADOPT

MOTION Hannagan                      SECOND Owens                      RCV 2

### **RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-104** A RESOLUTION AWARDDING NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD STATE AID PROJECT FOR WATERWORKS ROAD RESURFACING (\$83,848.01)

WHEREAS, the Township of Quinton ("Township") desires to award a contract for Waterworks Road Resurfacing section I as set forth in Specification prepared by the Township Engineer; and

WHEREAS, the Township has sought competitive bids for such work; and

WHEREAS, the Township solicited bids pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, a Notice and Bid Specifications were prepared and properly advertised in the South Jersey Times; and

WHEREAS, all bids were opened and read allowed, in public, at 10:00 a.m. on September 4, 2025; and

WHEREAS, the bids which were received were as Attached:

WHEREAS, South State, Inc. was the lowest responsible bidder that submitted a timely bid; and

WHEREAS, a contract shall be awarded to South State, Inc for the above mentioned services for the Base Contract; and

WHEREAS, funding shall be encumbered by the Township Finance Officer in accordance with N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Township Committee of the Township of Quinton that a contract shall be awarded to, South State, Inc, in connection with the bid submitted for the Base Contract.

AND, BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute a Contract and any other necessary documentation in connection with this service.

AND, BE IT FURTHER RESOLVED, that this contract is contingent upon a Certification of Funds by the Township Treasurer.

AND, BE IT FURTHER RESOLVED, that the award of this contract is contingent upon review and approval by the Township solicitor.

AND, BE IT FURTHER RESOLVED, that the award of this contract is contingent upon review and approval by the NJDOT.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

MOTION Hannagan

SECOND Owens

RCV 2

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**RESOLUTION NO. 2025-105** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ACCESS AGREEMENT WITH SOUTH JERSEY GAS FOR SEWER LATERAL INSPECTIONS AND RELATED SERVICES

**WHEREAS**, on September 29, 2025, the Township of Quinton sent notice to South Jersey Gas (“SJG”) to cease work on certain projects within the Township pending markout of all lateral sewer line;

**WHEREAS**, SJG acknowledged the Township’s concerns regarding excavation near unmarked municipal sewer laterals and has expressed its commitment to protecting public infrastructure, safety, and compliance with all applicable regulations; and

**WHEREAS**, SJG has proposed engaging Mobile Dredging Services (“MDS”) to perform cleaning and camera inspections of the Township’s sewer laterals using non-invasive, water-based methods designed to prevent damage to Township infrastructure; and

**WHEREAS**, SJG has provided an Access Agreement authorizing MDS to perform such work and has maintained ongoing coordination and communication with Township representatives throughout the project, demonstrating transparency and collaboration in consideration of the sum of One Dollar (\$1.00); and

**WHEREAS**, the Township has determined that authorizing the Mayor to execute the Access Agreement with SJG is in the best interest of the Township to ensure continued safe operations and the protection of municipal infrastructure.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Quinton, County of Saltine, State of New Jersey, as follows:  
The Mayor or her designee is hereby authorized to execute the Access Agreement with South Jersey Gas, in a form acceptable to the Township Attorney, to allow Mobile Dredging Services to perform cleaning and camera inspections of municipal sewer laterals.  
The Township Administrator and other appropriate Township officials are authorized and directed to take all actions necessary to implement this Resolution.  
This Resolution shall take effect immediately upon adoption.

**Discussion – South Jersey Gas Sewer Mark-Outs**

**Committeeman Hannagan** inquired whether the matter could be discussed further.

**Solicitor Vigilante** provided background, explaining that the Clerk’s Office was informed that South Jersey Gas had begun excavation work without sewer mark-outs on file. Because the Township was not notified, no mark-outs had been requested. The Clerk’s Office contacted two companies to perform the service; one did not respond, and the other, located approximately four hours away, provided a high-cost estimate.

To allow time to secure a qualified contractor and to protect residents’ sewer lines, the Township issued a cease-and-desist order to South Jersey Gas. Subsequently, the company’s attorneys replied with a letter advising that South Jersey Gas had retained its own mark-out contractor and requested that the Township execute an access agreement permitting that contractor to complete the sewer mark-out work at South Jersey Gas’s expense.

**RESOLUTION NO. 2025-106 A RESOLUTION REQUESTING CONSENT TO EXTEND THE TIME FOR ACCEPTANCE OF BIDS PURSUANT TO N.J.S.A. 40A:11-24**

**WHEREAS**, the Township of Quinton received bids on August 29, 2025, for the purchase of a Triple Combination Pumper Truck; and

**WHEREAS**, the Township of Quinton received one (1) bid in response, submitted by Fire & Safety Services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the Township is required to award or reject all bids within sixty (60) days of the receipt of bids, or by October 28, 2025, unless the bidder consents in writing to an extension of that period; and

**WHEREAS**, due to the federal government shutdown that commenced on October 1, 2025, the Township has been unable to communicate with agency representatives as a result of furloughs, thereby delaying necessary coordination related to the funding of this purchase; and

**WHEREAS**, the Township of Quinton has therefore requested an extension of time for the acceptance of bids for an additional sixty (60) days beyond the statutory period, pursuant to N.J.S.A. 40A:11-24; and

**WHEREAS**, Fire & Safety Services has provided written consent agreeing to the requested extension; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Quinton, County of Salem, State of New Jersey, that the Township hereby authorizes and confirms the extension of time for the acceptance of bids for the Triple Combination Pumper Truck for an additional sixty (60) days beyond the statutory sixty (60) day period, as permitted under N.J.S.A. 40A:11-24.

**Discussion – Triple Combination Pumper Truck**

**Solicitor Vigilante** provided background, explaining that the Township is required to either award or reject all bids within sixty (60) days of their receipt. However, due to the federal government shutdown that began on October 1, 2025, communication with agency representatives has been disrupted as a result of furloughs, delaying the coordination of funding. The current bid period is set to expire on October 28, 2025. Accordingly, the Township has notified the sole bidder and formally requested an additional sixty (60) days to allow time to reestablish contact with the USDA.

MOTION Hannagan

SECOND Owens

RCV 2

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**DISCUSSION ITEMS**

**Discussion – Sewer Line Mark-Outs**

The committee discussed the requirements under the “811 Call Before You Dig” program. As the utility owner, the Township is responsible for completing these mark-outs. The Clerk noted the need to identify a contractor who can remain on standby to handle 811 notifications, including emergency calls that must be addressed within three hours. Although the Township has a relatively small number of sewer lines, this service would create an ongoing annual expense. The Clerk is working to obtain quotes.

**Solicitor Vigilante** suggested we table this discussion until the November 4 Meeting.

**Discussion – Archer Exteriors Municipal Building Roof Estimate**

The Committee reviewed the estimates provided by Archer Exteriors. It was requested that the Clerk’s Office confirm whether the pricing reflects prevailing wage requirements before the Committee proceeds with further discussion or consideration of the proposal.

**Discussion - Municipal Finance Officer**

The CMFO provided an update on the purchase of the fire truck. It was recommended to pursue Chapter 159 in November and adopt a Capital Ordinance, as the Township does not currently have the down payment required to generate the purchase order. The CMFO noted that USDA loan approval status has not yet been confirmed due to the government furlough, and it may be necessary to consult bond counsel.

**Solicitor Vigilante:** Questioned whether the bid must be formally accepted before proceeding.

**Discussion- Capital Fund Balance**

The CMFO and the Committee discussed whether it is best to go out for a loan and spend the money for bond counsel plus interest, and how this would affect residents' tax increase, etc. Also discussed were the sewer payoff and balance of the utility account, and other related factors. The committee agreed that further in-depth conversation is needed before deciding on how to proceed.

**CMFO:** Recommended scheduling a meeting after January 2026 to discuss construction bids for Municipal Roof Replacement and Fire House Parking lot

**Solicitor Vigilante:** Agreed, as we cannot put these out for bid until 2026 anyway, due to bid contract awarding guidelines.

**Discussion – Municipal Lien Sale**

The Committee discussed 655 Salem Quinton Road and 240 Quinton Marlboro Road.

**Solicitor Vigilante:** will review the title reports to determine whether the properties can be sold directly or require a public auction. Further discussion has been tabled until the November 4 meeting.

**Discussion – Environmental Chairperson/Department**

**Committeeman Hannagan:** Inquired whether Quinton Township has an Environmental Department.

**Clerk:** Stated that the position is listed, but no committee has been formed, and no interest has recently been expressed.

**Solicitor Vigilante** suggested considering appointments next year to gauge potential participation.

Chairperson of Administration – absent  
Chairperson of Public Buildings and Grounds, Trash and Recycling- n/a  
Chairperson of Streets and Roads, Fire, Ambulance, and Recreation- n/a

**MOTION TO OPEN PUBLIC SESSION**

MOTION Hannagan                      SECOND Owens                      RCV 2

**PUBLIC SESSION**

**D. Perry**

**No. 1 Fire Company – Communication Issues with South Jersey Gas Regarding Road  
Detours and Closures**

**Deputy Mayor Owens:** responded that, as standard procedure, South Jersey Gas should notify the Township and Emergency Services in advance.

**Solicitor Vigilante:** added that the company should obtain the Township's permission before closing any roads.

**D. Perry:** clarified that South Jersey Gas is not closing roads but is alternating traffic on one lane of Route 49.

**Clerk:** We've requested that the company provide the Township, the School, and Emergency Services with advanced, detailed notice so that they can plan accordingly.

**Deputy Mayor Owens:** noted that the construction is expected to be completed by the end of the year.

**No. 2 Fire Company – Provided Township Work Session Notes**

The committee noted receipt.

**MOTION TO CLOSE PUBLIC SESSION**

MOTION Hannagan                      SECOND Owens                      RCV 2

**THERE BEING NO FURTHER BUSINESS, MOTION TO ADJOURN at 2:59 p.m.**

MOTION Hannagan                      SECOND Owens                      RCV 2

Marty Uzdanovics  
Municipal Clerk