# TOWNSHIP OF QUINTON COUNTY OF SALEM

## AGENDA REGULAR MEETING

QUINTON TOWNSHIP MUNICIPAL BUILDING JUNE 3, 2025

Call to order by Mayor Sperry at 6:02 pm

Pledge of allegiance

Open Public Meetings Act

This meeting is being held in compliance with the Open Public Meetings Act. Advanced notice of this meeting was given by way of the annual notice, which was filed with the Quinton Township Clerk, forwarded to the South Jersey Times, and was posted on the bulletin board located in the lobby of the Quinton Township Municipal Building.

### Roll Call

Marjorie Sperry, Mayor Raymond Owens, Deputy Mayor Joseph Hannagan Jr., Committeeman Jacqueline Vigilante, Solicitor Diane Elwell, CMFO Marty Uzdanovics, Municipal Clerk Emily Thalwitzer, Deputy Clerk

Minutes to be approved May 1, 2025, Regular Meeting, May 21, 2025, Special Meeting

Motion Owens

Second Hannagan

RCV 3 Yes

Vouchers to be approved

Motion Owens Second Hannagan RCV 3 Yes

## **ORDINANCE TO BE ADOPTED**

### ORDINANCE NO. 2025-05

AN ORDINANCE AMENDING CHAPTER 170.61 (I) OF THE CODE OF THE TOWNSHIP OF QUINTON TO ALLOW THE MAYOR TO APPOINT UP TO FOUR ALTERNATES TO THE PLANNING BOARD

WHEREAS, the Township of Quinton, Salem County, seeks to amend its municipal code to enhance the functionality and flexibility of its Planning Board; and

WHEREAS, pursuant to N.J.S.A. 40:55D-23.1, municipalities are authorized to appoint up to four (4) alternate members to the Planning Board empowered to exercise the powers of the board of adjustment; and

WHEREAS, pursuant to Ordinance No. 1996-2, Chapter 170-58 was amended to empower the Quinton Township Planning board to exercise all powers of the Board of Adjustment; and WHEREAS, the Township Committee of the Township of Quinton deems it in the best interest of the Township to amend Chapter 170.61 (I) to allow the Mayor to appoint up to four (4) alternates to the Planning Board;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Quinton, County of Salem, State of New Jersey, as follows:

Section 1. Amendment to Chapter 170.61 (I)

Chapter 170.61 (I) of the Code of the Township of Quinton is hereby amended to read as follows: Original Wording:

"Two Class IV alternate members shall be appointed to the Planning Board by the Mayor, and shall meet the qualifications of Class IV members of the Planning Board. Alternate members shall be designated at the time of appointment by the Mayor as Alternate No. 1 and Alternate No. 2. The terms of the alternate members shall be for two years, except that the terms of the alternate members shall be such that the term of not more than one alternate member shall expire in any one year; provided, however, that in no instance shall the term of the alternate members first appointed exceed two years. A vacancy occurring otherwise than by expiration of a term shall be filled by the Mayor for the unexpired term only. Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of any class. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote."

# **Revised Wording:**

"Four (4) Class IV alternate members shall be appointed to the Planning Board by the Mayor, and shall meet the qualifications of Class IV members of the Planning Board. Alternate members shall be designated at the time of appointment by the Mayor as Alternate No. 1, Alternate No. 2, Alternate 3, and Alternate 4. The terms of the alternate members shall be for two years, except that the terms of the alternate members shall be such that the term of not more than two (2) alternate member shall expire in any one year; provided, however, that in no instance shall the initial term of the alternate members first appointed exceed three years. A vacancy occurring otherwise than by expiration of a term shall be filled by the Mayor for the unexpired term only. Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of any class. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote, if present and if not, Alternate No. 2 shall vote; in the event Alternate No.1 and 2 are not present, Alternate No 3 shall vote, and in the event Alternates 1, 2 and 3 are not present Alternate No. 4 shall vote."

## Section 2. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

## Section 3. Repealer

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Effective Date

This ordinance shall take effect upon final passage and publication as required by law.

Open Public Hearing Motion OwensSecond HannaganRCV 3 YesClose Public Hearing Motion OwensSecond HannaganRCV 3 YesMotion to Adopt Motion OwensSecond HannaganRCV 3 Yes

## **RESOLUTIONS TO BE APPROVED**

### RESOLUTION NO. 2025-71

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 JIF (Safety Incentive Program)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Quinton Township in the County of Salem, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$2,750.00 which is now available from the State of New Jersey, TRICO JIF Safety Incentive Grant in the amount of \$2,750.00, and

BE IT FURTHER RESOLVED, that the like sum of \$2,750.00 hereby appropriated under the caption TRICO JIF Safety Incentive Grant, and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, TRICO JIF Safety Incentive Grant in the amount of \$2,750.00.

**Motion Owens** 

Second Hannagan

RCV 3 Yes

### **RESOLUTION NO. 2025-72**

RESOLUTION BY THE MAYOR AND COMMITTEE, OF THE TOWNSHIP OF QUINTON, IN THE COUNTY OF SALEM, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF 2025 PROPERTY TAXES ON BLOCK 7, LOT 2.01 (KOZLOWSKI, JOSEPH R. & JOY S.) FOR A 100% TOTAL DISABLED VETERAN EXEMPTION

**WHEREAS,** The Tax Assessor of Quinton Township has certified that the above-referenced taxpayer is exempt from paying property taxes commencing April 19, 2025 due to a 100% Total Disabled Veteran status, refunding a pro-rated portion of the second quarter 2025, in the amount of \$1,649.74, and cancelling all subsequent quarters of 2025 and;

**WHEREAS,** the Tax Collector of Quinton Township has certified to the Mayor and Township Committee that the above-referenced owner has been approved for 100% total disabled veteran exempt status; therefore, refunding a pro-rated portion of the second quarter 2025, in the amount of \$1,649.74, and all of the remainder cancelled:

<b>BLOCK</b>	<u>LOT</u>	<u>NAME</u>	<b>REFUND</b>
7	2.01	Kozlowski, Joseph R. & Joy S. 34 Cream Ridge Road Salem, NJ 08079	\$1,649.74

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Quinton, County of Salem, State of New Jersey that the Treasurer is hereby authorized to execute said refund and that the Tax Collector is hereby authorized to mark her records to reflect said refund at said meeting held on June 3, 2025.

**ADOPTED** at a regular meeting of the Mayor and Township Committee of the Township of Quinton, County of Salem, State of New Jersey held on June 3, 2025.

**Motion Owens** 

Second Hannagan

RCV 3 Yes

RESOLUTION NO. 2025-73

RESOLUTION OF THE MUNICIPALITY OF QUINTON TOWNSHIP,

# COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF ALEXANDER BAUER AS TAX ASSESSOR.

WHEREAS, N.J.S.A. 40A:9-148 requires every Municipality to provide for the appointment of a Tax Assessor; and

WHEREAS, the current Tax Assessor is being re-appointed to their position; and

WHEREAS, IT IS THE DESIRE OF THE Township Committee of Quinton Township to re-appoint Alex Bauer for the term of office starting on July 1, 2025, which will grant the assessor tenure in his/her position, pursuant to N.J.S.A. 40A:9-148.

WHEREAS, the assessor will hold public office hours on the Third Tuesday from 6:00pm to 8:00pm;

NOW THEREFORE BE IT FURTHER RESOLVED, Resolution 2025-73 was duly adopted by the Township Committee at a public meeting held on June 3, 2025 to re-appoint a part time Tax Assessor; and

BE IT FURTHER RESOLVED THAT, certified copies of said Resolution shall be forwarded to the following:

- 1. Director, Division of Taxation
- 2. Administrator, Board of Taxation
- 3. Administrator of the Municipality
- 4. Tax Assessor

## **Motion Owens**

# **Second Hannagan**

RCV 3 Yes

## **RESOLUTION NO. 2025-74**

RESOLUTION RENEWING LIQUOR LICENSE FOR RAM'S GOLF, LLC. TRADING AS WILD OAKS GOLF CLUB

WHEREAS, the Township of Quinton authorized the issuance of one plenary retail consumption license and,

WHEREAS, Ram's Golf, LLC. Trading as Wild Oaks Golf Club holds the only license authorized by Quinton Township and said license is renewable yearly and,

WHEREAS, Ram's Golf, LLC trading as Wild Oaks Golf Club has applied for a renewal of said license and,

WHEREAS, the Quinton Township Committee is not aware of any violations relating to said license;

WHEREAS, Ram's Golf LLC trading as Wild Oaks Golf Club will be approved by the state when they receive a copy of this Resolution; and

NOW THEREFORE BE IT RESOLVED BY the Township Committee of the Township of Quinton that they hereby renew the plenary retail consumption license of Ram's Golf, LLC trading as Wild Oaks Golf Club for a period of one year.

Motion Owens Second Hannagan RCV 3 Yes

### **RESOLUTION NO. 2025-75**

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 (Clean Communities)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Quinton Township in the County of Salem, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$11,009.60 which is now available from the State of New Jersey, Clean Communities Grant in the amount of \$11,009.60, and

BE IT FURTHER RESOLVED, that the like sum of \$11,009.60 hereby appropriated under the caption Clean Communities Grant, and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, Clean Communities Grant in the amount of \$11,009.60.

Motion Owens Second Hannagan RCV 3 Yes

### **RESOLUTION NO. 2025-76**

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR WATERWORKS ROAD RESURFACING.

NOW, THEREFORE, BE IT RESOLVED that The Township Committee of Quinton Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Committee and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026- Hogate Road Resurfacing-00218 Hogate Road Resurfacing to the New Jersey Department of Transportation on behalf of Quinton Township.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of Quinton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee On this 3rd day of June, 2025

Motion Owens Second Hannagan RCV 3 Yes

### **RESOLUTION NO. 2025-77**

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR N. BURDEN HILL ROAD RESURFACING SECTION II

NOW, THEREFORE, BE IT RESOLVED that The Township Committee of Quinton Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Committee and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026-North Burden Hill Road Section II Resurfacing-00217 to the New Jersey Department of Transportation on behalf of Quinton Township

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of Quinton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee On this 3<sup>rd</sup> day of June, 2025

**Motion Owens** 

**Second Hannagan** 

RCV 3 Yes

# **RESOLUTION NO. 2025-78**RESOLUTION TO ADD 731 SALEM QUINTON ROAD TO THE SEWER

WHEREAS, The Township of Quinton, Township Committee has approved a connection to the Sewer system; and

WHEREAS, 731 Salem Quinton Road does not need to pay a connection fee since they have been paying the Debt Service since 2010; and

WHEREAS, 731 Salem Quinton Road was already listed on the sewer system from the beginning; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to proceed as necessary.

**Motion Owens** 

**Second Hannagan** 

RCV 3 Yes

# **RESOLUTION NO. 2025-79**RESOLUTION TO UPDATE COMCAST FOR FIRE HOUSE

WHEREAS, the Quinton Fire House has a need to update the internet; and

WHEREAS, a quote for updating the internet at the Quinton Fire House has been received; and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available under CY2025 Public Buildings & Grounds Misc. OE Budget and Pending the successful passage and adoption of the CY2025 Public Buildings & Grounds OE Budget (5-01-26-310-298); and

BE IT RESOLVED the Mayor and Clerk of Quinton Township are hereby authorized and directed to authorize the Comcast update at the fire house.

**Motion Owens** 

**Second Hannagan** 

RCV 3 Yes

# RESOLUTION NO. 2025-80 AUTHORIZING STREET OPENING PERMIT FOR AMERICAN WATER

WHEREAS, American Water has requested a Street Opening Permit for 1 Waterworks Road; and

WHEREAS, American Water has completed a Street Opening Permit which has been reviewed by the Township Engineer, Fralinger Engineering and is herein attached; and

WHEREAS, the Township Engineer has set forth the amounts necessary for the Street Opening Permit and inspection fees; and

WHEREAS, this is a Meter Pit Install on a Township road at \$500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Quinton, in the County of Salem State of New Jersey, that the attached Street Opening Permit is hereby approved for American Water as presented in the plans on file with the Township of Quinton; and

BE IT FURTHER RESOLVED, that the inspection and approval of these improvements is subject to review by the Township Engineer; and

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion Owens** 

**Second Hannagan** 

RCV 3 Yes

## **RESOLUTION NO. 2025-81**

RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH LOWER ALLOWAYS CREEK TOWNSHIP TO TRIM CERTAIN ROADWAYS

WHEREAS, American Water has requested a Street Opening Permit for 1 Waterworks Road; and

WHEREAS, American Water has completed a Street Opening Permit which has been reviewed by the Township Engineer, Fralinger Engineering and is herein attached; and

WHEREAS, the Township Engineer has set forth the amounts necessary for the Street Opening Permit and inspection fees; and

WHEREAS, this is a Meter Pit Install on a Township road at \$500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Quinton, in the County of Salem State of New Jersey, that the attached Street Opening Permit is hereby approved for American Water as presented in the plans on file with the Township of Quinton; and

BE IT FURTHER RESOLVED, that the inspection and approval of these improvements is subject to review by the Township Engineer; and

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion Owens** 

Second Hannagan

RCV 3 Yes

### **RESOLUTION NO. 2025-81**

A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH LOWER ALLOWAYS CREEK TOWNSHIP TO TRIM CERTAIN ROADWAYS

WHEREAS the Township of Quinton has a need to have brush and limbs trimmed on certain roads on an as need basis and,

WHEREAS Lower Alloways Creek has the appropriate equipment available to provide this service to Quinton Township; and

WHEREAS Lower Alloways Creek will charge \$50.00 hour for an Operator and \$200.00 a day for the equipment; and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2025 Streets & Roads Misc. (5-01-26-290-298 )in an amount not to exceed \$3000.00 to award an Interlocal Agreement between Lower Allowas Creek Township for the Maintenance of certain roads between 6/1/2025 - 12/31/2025; and

NOW THEREFORE BE IT RESOLVED that the Township of Quinton has authorized Lower Alloways Creek Township to maintain certain roads when requested to do so by Quinton Township.

**Motion Owens** 

**Second Hannagan** 

RCV 3 Yes

Motion to approve Certificate of Exemption for Herbert Weatherby Jr. Quinton Fire Department member Motion Owens Second Hannagan RCV 3 Yes

Chairperson of Administration and Environmental

n/a

Chairperson of Public Buildings and Grounds, Trash and Recycling

n/a

Chairperson of Streets and Roads, Fire, Ambulance, and Recreation

Deputy Mayor Owens offered to answer any questions regarding the road selection for the NJDOT Grant application for 2025. The primary focus is to replace the roads with original tar and chip, likely since the 1930s.

Municipal Clerk informed the committee that Mr. Mooney, the crossing guard at the bend on Rt. 49, will be retiring at the end of the school year on June 17, 2025, after 13 years and 4 months. We will need to post this vacancy and begin to recruit for a replacement for the 2025-2026 school year.

The Municipal Clerk proposed the 2026 Bulk Household Sticker for committee review before ordering.

### **PUBLIC SESSION**

Open Public Session

Motion Owens Second Hannagan RCV 3 Yes

L. Winkles: Will Hogate Road be repaved in asphalt?

Deputy Mayor Owens: Yes- Asphalt, estimating a two-year look-out.

L. Winkles: Can the liquor license be transferred?

Deputy Mayor Owens: The liquor license is dedicated to a golf course.

J. Jones: At what age do you no longer have to pay property taxes?

Solicitor Vigilante: The NJ Division of Taxation offers several tax relief programs for residents 65+ years. You only need to complete one application, which can be found on the NJ Division of Taxation website. The division will review your eligibility based on the criteria for each program. The application must be completed yearly to continue to receive the benefit.

P. Matice: When are we expecting Acton Station Road to be repaired?

Deputy Mayor Owens: County Road – I have heard they are hoping for 2026.

Close Public Session

Motion Owens Second Hannagan RCV 3 Yes

**RESOLUTION NO. 2025- 82**RESOLUTION TO EXCLUDE THE PUBLIC FOR CONTRACT NEGOTIATIONS

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) Matters Required by law to be confidential: Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) Matters involving individual privacy: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned.
- (4) Matters pertaining to a collective bargaining agreement: Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters relating to the purchase, lease acquisition of real property or investment of public funds: Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters of public protection: Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) Matters relating to litigation, negotiations and attorney-client privilege: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) Matters relating to the employment relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) Deliberations after public hearing. Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Quinton that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

**Contract Negotiations** 

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion to return to open session, there is no action being taken at this time

Motion Owens Second Hannagan RCV 3 Yes

There being no further business motion to adjourn at 6:27 pm by Owens Second Hannagan RCV 3 Yes

Marty Uzdanovics Clerk