

# **TOWNSHIP OF QUINTON PLANNING BOARD**

## **JANUARY 13<sup>TH</sup>, 2015**

### **REORGANIZATION MEETING MINUTES**

The Reorganization meeting of the Planning Board was called to order at 7:00 p.m. at the Township of Quinton Municipal Building by Chairwoman Margaret Maxwell-Mood.

Flag salute was held and it was determined that the meeting was posted in a public place and advertised in the official newspaper.

Gary Salber, Esq. administered the oath of office to Raymond Owens, Marjorie Sperry and Edward Counsellor.

Raymond Owens stated that he has some suggestions for the vacant positions on the Board and will meet with the new Township Committee members to discuss.

Margaret Maxwell-Mood suggested that Frank Green and Debra Emel move up from the alternate positions to the open positions on the Board. Any new members will fill in the alternate positions. Margaret Maxwell-Mood made a motion to move these two Board members up from the alternate positions. Edward Counsellor seconded the motion. All were in favor and the motion was so carried.

#### Nominations:

##### Chairperson:

Margaret Maxwell-Mood, made by Marjorie Sperry

Marjorie Sperry made a motion to appoint Margaret Maxwell-Mood as Planning Board Chairperson. Frank Green seconded the motion. All were in favor. There were no abstentions and no no's. Motion was so carried. Margaret Maxwell-Mood accepted the position.

##### Vice-Chairperson:

Edward Counsellor, made by Raymond Owens

Edna Schermerhorn, made by Margaret Maxwell-Mood

Discussion was held and Edward Counsellor declined

Raymond Owens made a motion to appoint Edna Schermerhorn as Planning Board Vice-Chairperson. Kevin Hengeli seconded the motion. All were in favor.

Roll Call:

Present: Donald Brown, Edward Counsellor, Frank Green, Kevin Hengeli, Margaret Maxwell-Mood, Raymond Owens, Edna Schermerhorn and Marjorie Sperry

Also present: Bonita Bell, Gary Salber, Esq., Lawrence M. DiVietro, Jr., PLS and Andrew Hogg, PE

Absent: Debra Emel

Edward Counsellor made a motion to approve the regular meeting minutes for the December 9<sup>th</sup>, 2014 meeting. Edna Schermerhorn seconded the motion. All were in favor and the minutes were so approved.

Nominations for Planning Board Secretary:

Bonita K. Bell, made by Frank Green

Motion made by Frank Green to reappoint Bonita K. Bell for the Planning Board Secretary position. Raymond Owens seconded the motion. All were in favor. Motion so carried.

Nominations for Planning Board Solicitor:

Gary Salber, Esq., made by Edward Counsellor

Edward Counsellor made a motion to reappoint Gary Salber, Esq. as Planning Board Solicitor. Raymond Owens seconded the motion. All were in favor. Motion so carried.

Nominations for Planning Board Engineer:

Land Dimensions Engineering - Andrew Hogg, P.E., made by Marjorie Sperry

Marjorie Sperry made a motion to reappoint Land Dimensions Engineering/Andrew Hogg, P.E. as the Planning Board Engineer. Donald Brown seconded the motion. All were in favor. Motion so carried.

Nominations for Planning Board Planner:

Land Dimensions Engineering - Lawrence M. DiVietro, Jr., PLS PP AICP, made by Marjorie Sperry

Marjorie Sperry made a motion to reappoint Land Dimensions Engineering/Lawrence M. DiVietro, Jr. PLS PP AICP as the Planning Board Planner. Donald Brown seconded the motion. All were in favor. Motion so carried.

### RESOLUTIONS

Margaret Maxwell-Mood suggested that a vote on the first three Resolutions be made as a group. These Resolutions are:

2014-14 - A RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARDING OF PROFESSIONAL SERVICES CONTRACTS FOR 2015;

2015-01 - A RESOLUTION RE-ADOPTING THE RULES AND REGULATIONS OF THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2015; AND

2015-02 - A RESOLUTION DESIGNATING TIME, DATE AND PLACE OF THE MEETINGS OF THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2015

A motion was made by Marjorie Sperry to approve the first three Resolutions. Edna Schermerhorn seconded the motion.

### Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes
Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes
Marjorie Sperry	Yes

All were in favor and the Resolutions were approved.

2015-03- A RESOLUTION APPOINTING GARY SALBER, ESQ. AS SOLICITOR AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2015

A motion was made by Marjorie Sperry to approve the Resolution 2015-03 appointing Gary Salber, Esq. as Township Solicitor. Frank Green seconded the motion.

### Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes
Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes
Marjorie Sperry	Yes

All were in favor and the Resolution was approved.

2015-04 - A RESOLUTION APPOINTING THE FIRM OF LAND DIMENSIONS ENGINEERING AS THE QUINTON TOWNSHIP PLANNING BOARD ENGINEER AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2015

A motion was made by Marjorie Sperry to approve the Resolution 2015-04 appointing Land Dimensions Engineering as Township Engineer. Donald Brown seconded the motion.

Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes
Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes
Marjorie Sperry	Yes

All were in favor and the Resolution was approved.

2015-05 - A RESOLUTION APPOINTING THE FIRM OF LAND DIMENSIONS ENGINEERING AS THE QUINTON TOWNSHIP PLANNING BOARD PLANNER AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2015

A motion was made by Frank Green to approve the Resolution 2015-05 appointing Land Dimensions Engineering as Township Planner. Kevin Hengeli seconded the motion.

Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes

Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes
Marjorie Sperry	Yes

All were in favor and the Resolution was approved.

2015-06 - A RESOLUTION APPOINTING BONITA K. BELL AS SECRETARY TO THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2015

A motion was made by Donald Brown to reappoint Bonita K. Bell as the Secretary to the Quinton Township Planning Board. Kevin Hengeli seconded the motion.

Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes
Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes
Marjorie Sperry	Yes

All were in favor and the Resolution was approved.

2015-07 - A RESOLUTION DESIGNATING THE SOUTH JERSEY TIMES AS THE OFFICIAL NEWSPAPER FOR THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2015

A motion was made Raymond Owens to appoint the South Jersey Times as the official Newspaper for the Quinton Township Planning Board for the year 2015. Kevin Hengeli seconded the motion.

Roll Call Vote:

Donald Brown	Yes
Edward Counsellor	Yes
Frank Green	Yes
Kevin Hengeli	Yes
Margaret Maxwell-Mood	Yes
Raymond Owens	Yes
Edna Schermerhorn	Yes

Marjorie Sperry                      Yes

All were in favor and the Resolution was approved.

**OLD BUSINESS**

(a) December 12<sup>th</sup>, 2014 letter and Deeds for the Tinney Application for signature with copy of approvals from Gary Salber, Esq. and Andrew Hogg, PE - approval was given to sign the Deeds for Mr. Tinney.

(b) Application Form Review - Larry DiVietro, P.E. picked up from item #32 discussing with the Board to item # 58. Margaret Maxwell-Mood made a couple of suggestions to Mr. DiVietro and it was decided that Mr. DiVietro and Mr. Hogg would do some more preparation on the form and present to the Board at the February meeting.

**NEW BUSINESS**

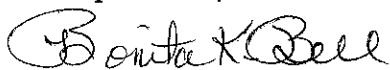
(a) Perfected Subdivision Plans for Rabi Application - Mr. Hogg had not received the plans in the mail as they had moved their office location to 206 West High Street, Glassboro, NJ 08028 and the mail has been slow to get to them. Mr. Hogg will review the plans and legal descriptions and advise.

(b) There were no procedural questions from the Board at this time.

Donald Brown made a motion to open the meeting to the public. Edna Schermerhorn seconded the motion. All were in favor and the meeting was opened to the public at 8:15 p.m. There was no public body in attendance so there were no comments. Edward Counsellor made a motion to close the public portion of the meeting. Donald Brown seconded the motion and the meeting was closed to the public at 8:15 p.m.

A motion was made by Edward Counsellor to adjourn the meeting. Edna Schermerhorn seconded the motion. All were in favor. The meeting was adjourned at 8:16 p.m.

Respectfully submitted by:



Bonita K. Bell

Approved: February 10<sup>th</sup>, 2015