

TOWNSHIP OF QUINTON PLANNING BOARD

JANUARY 14TH, 2014

REORGANIZATION MEETING MINUTES

The Reorganization meeting of the Planning Board was called to order at 7:00 p.m. at the Township of Quinton Municipal Building by Dr. Margaret Maxwell-Mood.

Flag salute was held and it was determined that the meeting was posted in a public place and advertised in the South Jersey Times.

OPEN PUBLIC MEETING STATEMENT was read by Dr. Margaret Maxwell-Mood.

Gary Salber, Esq. swore in the members: James Kates, Edward Counsellor and Raymond Owens.

Gary Salber, Esq. explained the responsibilities for the members and the requirement to attend class within the allotted time period. Mr. Salber explained the need to review the applications prior to the meeting.

Nominations were requested for the position of Chairperson:

Marge Sperry nominated Margaret Maxwell-Mood. Edna Schermerhorn seconded the nomination. James Kates made a motion to close the nominations which was seconded by Edward Counsellor. Nominations were closed.

Marge Sperry made a motion to appoint Margaret Maxwell-Mood as Chairperson. Edna Schermerhorn seconded the motion. All were in favor. Motion so carried. Margaret Maxwell-Mood was appointed as Chairperson.

Nominations were requested for the position of Vice-Chairperson:

Margaret Maxwell-Mood nominated Marjorie Sperry as Vice-Chairperson. Raymond Owens seconded the nomination. James Kates made a motion to close the nominations. Raymond Owens seconded the motion. Nominations were closed.

James Kates made a motion to appoint Marjorie Sperry as Vice-Chairperson. Edna Schermerhorn seconded the motion. All were in favor. Motion so carried. Marjorie Sperry was appointed as Vice-Chairperson.

Roll Call:

Edward Counsellor, James Kates, Margaret Maxwell-Mood, Edna Schermerhorn and Marjorie Sperry.

Absent: Debra Emel, Frank Green, Kevin Hengeli

Also present: Lawrence M. DiVietro, Jr., PLS, Andrew Hogg, PE, Gary Salber, Esq. and Bonita Bell

Gary M. Salber, Esq. briefly outlined the responsibilities of the new Board Members for Raymond Owens.

Approval of the October 8th, 2013 Minutes [November and December meeting were cancelled]

Marjorie Sperry made a motion to approve the October 8th, 2013 Minutes. Edward Counsellor seconded the motion. Raymond Owens abstained with the remaining members in favor the motion was so carried. Minutes were approved.

Nominations for Secretary: James Kates

Marjorie Sperry nominated Bonita Bell. Edward Counsellor seconded the nomination. Nominations were closed.

James Kates made a motion to reappoint Bonita Bell. Edward Counsellor seconded the motion. All were in favor. Motion so carried. Bonita Bell was appointed as the Board Secretary.

Nominations for Solicitor:

James Kates nominated Gary Salber, Esq. Marjorie Sperry seconded the nomination. Nominations were closed.

James Kates made a motion to reappoint Gary Salber, Esq. Marjorie Sperry seconded the motion. All were in favor. Motion so carried. Gary Salber was reappointed as the Board Attorney.

Nominations for Engineer:

James Kates nominated Land Dimensions Engineering. Marjorie Sperry seconded the nomination. Nominations were closed.

James Kates made a motion to reappoint Land Dimensions Engineering. Marjorie Sperry seconded the motion. All were in favor. Motion so carried. Land Dimensions Engineering was reappointed as the Board Engineer.

Nominations for Board Planner:

James Kates nominated Land Dimensions Engineering. Marjorie Sperry seconded the nomination. Nominations were closed.

James Kates made a motion to reappoint Land Dimensions Engineering. Marjorie Sperry seconded the motion. All were in favor. Motion so carried. Land Dimensions Engineering was reappointed as the Board Planner.

Resolutions:

- 2013-03 **A RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARDING OF PROFESSIONAL SERVICES CONTRACTS FOR 2014**

- 2014-01 **A RESOLUTION RE-ADOPTING THE RULES AND REGULATIONS OF THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2014**

- 2014-02 **A RESOLUTION DESIGNATING TIME, DATE AND PLACE OF THE MEETINGS OF THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2014**

- 2014-03 **A RESOLUTION APPOINTING GARY SALBER, ESQ. AS SOLICITOR AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2014**

- 2014-04 **A RESOLUTION APPOINTING THE FIRM OF LAND DIMENSIONS ENGINEERING AS THE QUINTON TOWNSHIP PLANNING BOARD ENGINEER AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2014**

- 2014-05 **A RESOLUTION APPOINTING THE FIRM OF LAND DIMENSIONS ENGINEERING AS THE QUINTON TOWNSHIP PLANNING BOARD PLANNER AND AUTHORIZING THE TOWNSHIP OF QUINTON TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR THE YEAR 2014**

2014-06 A RESOLUTION APPOINTING BONITA K. BELL AS SECRETARY TO THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2014

2014-07 A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR THE QUINTON TOWNSHIP PLANNING BOARD FOR THE YEAR 2014

All the resolutions were voted on by a bulk vote. Marjorie Sperry made a motion to approve all of the Resolutions. Edna Schermerhorn seconded the motion. All were in favor. Motion so carried, all of the Resolutions were approved.

Margaret Maxwell-Mood advised that Amy Bradway resigned from the Planning Board effective as of January 14th, 2014. Margaret Maxwell-Mood expressed appreciation for the years of excellent service that Amy Bradway had devoted to the Planning Board.

APPLICATION: 2013-03 - SALVATORE MANNO
AGRICULTURE DIVISION OF LAND
BLOCK 13, LOTS 2 AND 3
25 CREAM RIDGE ROAD

Mr. Manno was sworn in by Solicitor Salber. Mr. Manno explained that he has come before the Board for a lot line adjustment for agriculture purposes. Lawrence M. DiVietro, Jr., PLS, PP, AICP discussed the completeness review letter.

Marjorie Sperry made a motion to deem the application complete. Edna Schermerhorn seconded the motion. Motion was so carried. The application was deemed complete.

Lawrence M. DiVietro, Jr., PLS, PP, AICP discussed the technical review of the application by Mr. Manno. Mr. Manno has applied for a lot line adjustment to facilitate "Agriculture Division of Land" with no proposed development. Subdividing will modify the acreage for the existing lots and new deeds will be submitted to reflect the change of acreage. The information that was submitted is compliant with the zoning requirements.

Marjorie Sperry made a motion to open the meeting to the public and James Kates seconded the motion. There were no comments from the public and the meeting was closed to the public.

Margaret Maxwell-Mood, Chairwoman requested a motion regarding the application with the conditions as noted in our Engineer's letter of January 8th, 2014, specifically items A-E.

Edna Schermerhorn moved for approval with a second from Marjorie Sperry.

Roll Call:

Edward Counsellor	-	yes
James Kates	-	yes
Margaret Maxwell-Mood	-	yes
Raymond Owens	-	yes
Edna Schermerhorn	-	yes
Marjorie Sperry	-	yes

All were in favor. Motion so carried. Application was approved.

OLD BUSINESS:

Escrow Fees - Discussion was held regarding the increase of fees. James Kates made a motion to approve the fees as outlined by Andrew Hogg, P.E. Edward Counsellor seconded the motion. Motion so approved. Fees are so approved.

Solar Ordinance - tabled

Lot Size - It was decided that our professionals will put something together for the Board members to review regarding changing the size of the lots.

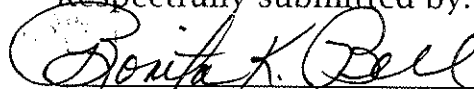
NEW BUSINESS:

Chairwoman Margaret Maxwell-Mood read over the new business items to be filed. There were no questions or discussions and the items will be placed in the files.

The public portion was waived as there was no one in attendance.

Edward Counsellor made a motion to adjourn the meeting. Raymond Owens seconded the motion. The meeting was adjourned at 7:45 p.m.

Respectfully submitted by:



Bonita K. Bell

Approved: February 11th, 2014